

AGENDA

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

December 12, 2006

**Aldermen O'Neil, Lopez,
Smith, Forest, DeVries**

5:15 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Status report to be presented by Diane Prew, Director of Information Services.
4. Communication from Leo Bernier, City Clerk, submitting suggestions relative to issues regarding the placement of political signage throughout the City.
Ladies and Gentlemen, what is your pleasure?
5. Communication from Grace Sullivan, MCTV Director, requesting video origination points be connected at the Emergency Operations Center and Health Department and change the Verizon and Ash Street School to Memorial and West High Schools noting additional costs would be funded by the municipal Comcast cable grant.
Ladies and Gentlemen, what is your pleasure?
6. Communication from Manchester Community Access Media (MCAM) requesting allocation of a fourth PEG channel.
Ladies and Gentlemen, what is your pleasure?
7. Communication from NeighborWorks Greater Manchester submitting proposed ordinance amendments relating to negligent property owners/landlords.
Ladies and Gentlemen, what is your pleasure?

8. Continuing discussions regarding centralized purchasing administration, fleet management and various communications received from the Finance Department (items enclosed) as follows:
 - a) original communications and report from Finance regarding purchasing activities in comparable cities;
 - b) cell phone/pager analysis submitted by Finance (departmental responses enclosed);
 - c) centralized purchasing for printing needs submitted by Finance (city staff recommends proceeding to the next step to include assessment and analysis of the city's needs);
 - d) W. B. Mason Analysis submitted by Finance;
 - e) P-card vendor list;
 - f) P-card Analysis and Performance Tracking Sheet submitted by Finance;
 - g) departmental responses regarding centralized purchasing.

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

9. Communication from Thomas Arnold, Deputy City Solicitor, providing an update on the status of cable casting original points.
(Tabled 11/22/200 pending further information from the Board of School Committee. Communication from Solicitor's office dated 11/09/2006 submitting minutes of School Board and committee meetings dated 06/14/2006 and 07/10/2006 enclosed.)
10. If there is no further business, a motion is in order to adjourn.